Job Number:

Date:

Job Title

Assignment Worksheet

Editorial Stock Corporate Advertising Bid Portfolio Self

Client PO# : Job#:

	Name	
	Title	
	Company	
	Address	
	Location	
	Phone	
	Fax	
	Email/Other	

Client's Client

Shoot Date: **Shoot Time:** **Due Date:**

Shipping: Fedex Other **Shipper #:**

Usage/ Rights Granted: ☐ One time non-exclusive. ☐ Electronic Rights Included

Media: Max Print-run:

Description:

More on Reverse Side ☐

Shooting Fee:

More on Reverse Side ☐

Billing Instructions:

Contact Information:

Shoot Location:

More on Reverse Side ☐

Notes:

More on Reverse Side ☐

Shoot: Color B&W Horizontal Vertical Head Shot 3/4 Full Length Environmental Portrait **Looking:** At Camera Away

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